



Childrens Learning Centre



tel: 01243 372015 email: clcemsworth@gmail.com website: www.clcemsworth.co.uk

PRE-SCHOOL Registration Form

Child Details

First Name:		Gender:			
Surname:		Date of Birth:			
Preferred Name:		Nationality:			
Proposed date of entry:		Type of care	2yrs 9mths-3yrs	3-4+yrs	
Name of Doctor		All Year	Mulberry	Willow	
GP practice and telephone number					
Home address:					
			Post Code:		
Does your child have any specific learning difficulties, special needs or medical conditions of any kind, including dietary requirements? Yes or No					
If Yes, please give details:					
Preferred sessions:	Monday	Tuesday	Wednesday	Thursday	Friday
Indicate times: 8-12, 12.30-4.30 or 8-4 (up to 6pm if required)					

Parent/Carer 1 Relationship to child Parental responsibility YES/NO

First Name:		Occupation (optional):	
Surname:		Place of work	
Address:		Nationality:	
<i>(if different from above)</i>			
		Post Code:	
Telephone Nos:			
Home:		Mobile:	
Work:		e-mail address:	

Parent/Carer 2 Relationship to child Parental responsibility YES/NO

First Name:		Occupation (optional): Place of work	
Surname:		Nationality:	
Address:	<i>(if different from above)</i>		
			Post Code:
Telephone Nos:			
Home:		Mobile:	
Work:		e-mail address:	

We require 2 contact numbers to use in case of an emergency, other than your own. It is your responsibility under GDPR, to inform them that we have their details & that we may contact them in an emergency to collect your child if required. (Please state name and relationship to child)	1
	2

Authorised people to collect your child: (Please state name, telephone number & relationship to the child)	
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Notes

Early registration is recommended. Registrations will be considered in the order they are received. Offers of places are subject to availability and the admission requirements at the time. Once the offer of a place is made, a contract will be sent to parents to complete and a deposit of £150.00 will then be payable to the Childrens Learning Centre. This deposit is refundable without interest from the final term's fees.

Data Protection Declaration (the Centre's Data Protection and Privacy Statement can be found on the centre website)

We request that the above-named child be registered at the Childrens Learning Centre as a prospective pupil. We understand the Terms and Conditions of the Centre will undergo reasonable changes from time to time as circumstances require and will apply in all our dealings with the Centre. We also understand that the Centre (through the Managing Director, as the person responsible) may, in accordance with the provisions of the **General Data Protection Regulations** and the Data Protection Act 2017, obtain, process and hold personal information about our child, including sensitive information such as medical details, and we consent to this for the purposes of assessment and, if a place is later offered, in order to safeguard and promote the welfare of the child. We also understand that the Centre may contact us from time to time for the purpose of providing information about the Centre and its activities.

Parents/Guardian Signature

First Signature:		Second Signature:	
Name in full:		Name in full:	
Date:		Date:	